

**Second Coordinating Committee Meeting
on “Options for a National Climate Service”
December 1-2, 2008
Damon Room - NCAR, Boulder, Colorado**

Day 1 (Monday, December 1)

8:30 – 9:00 Coffee and continental breakfast

9:00 – 9:15 Review objectives and course of action for the meeting

9:15-10:30 Revisit Part 1 (why a climate services is needed) and Part II (definition) to ensure that we have the appropriate body of the report

Including:

Develop 4-5 guiding principles that help explain what an NCS would do and why it is important

10:30-10:45 Break

10:45-12:00 Presentations by each Tiger Team 15 minutes maximum with 20 minutes each for questions so that we can make sure we understand the thinking of each team.

Include in each discussion:

- a. Discussion of resource implications (\$\$, legislation, etc) of tiger team analyses
- b. Time frame for implementation of each model after reviewing TT work

12:00-12:45 Lunch – working lunch if first two TT team presentations are not complete

12:45 – 2:00 Continue Tiger Team Reports (see 10:45)

2:00-4:15 Part III (implementation) – discussion on how to synthesize the results of the four tiger teams; table of pros and cons; major conclusions that should be in the report for Part III (with break)

4:15 – 5:45 Discussion of part IV (How success will be judged); create list of items to be within report

5:45 Wrap-up - All writing teams assigned for Part III and Part IV – draft text to be ready for Tuesday morning

Day 2 (Tuesday, December 2)

8:00 – 8:30 Coffee and continental breakfast

8:30 – 10:00 Review and Approval of Part III text

10:00 – 11:00 Review and Approval of Part IV text

11:00 – 12:00 Discussion of **Executive Summary** that describes the importance, urgency, and path forward in a single coherent page.

12:00 - 12:30 What are we missing? Schedule for final approval of full text

12:30 –Boxed Lunches available

12:30 – 2:00 Extra discussion time if needed